Muskogee County Public Transit Authority

4401 E. Hayes Street

Muskogee, Oklahoma 74403

September 20, 2017 – 4:00pm

1. Call Meeting to Order

***Board President Dale Wiggins called the meeting to order at 4:00pm***

1. Roll Call Present Absent

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin |  | X |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Action Items
2. Approval of Minutes from 8/29/2017:

Motion made by: Bob Burgess Second by: Dexter Payne

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin |  | X |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

MOTION CARRIED. Yes

1. Approval of Agreed Upon Procedures Report (Clothier & Co., CPA’s)

Motion made by: Mike JacksonSecond by: Tobi Ledbetter

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin |  | X |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

 MOTION CARRIED. Yes

1. Discussed and approve Route Map for Fixed Routes, or take other necessary action

There was discussion but no action was taken. The board decided to table further discussion and approvals of Route Maps when we have more information from ODOT and Darla Bennett, our new Executive Director for the next regularly scheduled meeting.

1. Received the Directors Report
2. Proposed Executive Session – Possible vote to go into executive session pursuant to Title 25,
 Oklahoma Statutes, Section 307 (B) 1. Interview candidate for position of Executive Director of
 Muskogee County Transit.

Motion made by: Bob Burgess  Second by: Mike Jackson

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin |  | X |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

Board of Trustees went into Executive Session at 4:45pm

Motion made by: Bob Burgess  Second by: Mike Jackson

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin |  | X |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

Board of Trustees came out of Executive Session at 5:16pm

1. Adjournment

 Motion made by: Bob Burgess Second by: Dexter Payne

|  |  |  |
| --- | --- | --- |
| Mike Jackson | x |  |
| Lisa Benjamin |  | x |
| Dale Wiggins | x |  |
| Tobi Ledbetter | x |  |
| Dexter Payne | X |  |
| Bob Burgess | x |  |

MOTION CARRIED. Yes

MEETING ADJOURNED AT 5:17pm