**Muskogee County Public Transit Authority**

**4401 E. Hayes Street**

**Muskogee, Oklahoma 74403**

*April 18, 2018*

1. Call meeting to order. Time: 4:00pm
2. Roll Call Present Absent

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess |  | X |

1. CONSENT AGENDA

All of the following items which concern reports and items of a routine nature normally approved at a board meeting will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of:

1. Minutes from 1/15/2018
2. Financial Report
3. Ridership Report and Trip Stats

Motion: Motion made to accept the 1/15/18 minutes, Financial Report and Ridership Report and Trip Stats.

Made by: \_\_Dexter Payne\_\_\_\_\_\_\_\_ Second by: \_\_\_\_Bob Burgess\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Received Director’s Report. (Darla Bennett)
2. Proposed Executive Session – Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307 (B)

Motion: Motion made to go into Executive Session

Time: 4:56pm

Made by: \_Bob Burgess\_\_ Second by: \_\_\_\_\_\_Mike Jackson\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Trustor declares end of Executive Session. Time: 5:17pm
2. Statement of Executive Session. Trustee discussed Muskogee Transit business in executive session.
3. Consider approval of disposal of specific items/property or take other necessary action. (Darla Bennett)

Motion: Motion was made to approve to disposal of specific Muskogee Transit items/property.

Made by: \_\_\_\_Mike Jackson\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_\_\_\_\_Dale Wiggins\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Consider approval of updated American with Disabilities Act Policy, or take other necessary action. (Darla Bennett)

Motion: Motion was made to approve the American with Disabilities Act Policy with the addition of the word service before the word animals, under Section III. ADA Requirements – General Service Requirements part b. Service Animals. *The Muskogee County Transit shall permit (service) animals…*

Made by: \_\_\_\_Mike Jackson\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_\_\_\_\_Dexter Payne\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Consider approval of Purchasing Policy, or take other necessary action. (Darla Bennett)

Motion: Motion was made to approve the Muskogee County Transit Purchasing Policy

Made by: \_\_\_\_Dexter Payne\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_\_\_\_\_Tobi Ledbetter\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Consider approval of apply for loan for additional operating funding, or take other necessary action. (Darla Bennett)

Motion: Motion was made to table this item to be discussed at the Muskogee County Transit’s next meeting.

Made by: \_\_\_\_Mike Jackson\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_\_\_\_\_Bob Burgess\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Consider approval of MCT Slogan for marketing purposes or take other necessary action. (Darla Bennett)

Motion: Motion was made to make Freedom to Move the new Muskogee County Transit slogan.

Made by: \_\_\_\_Bob Burgess\_\_\_\_ Second by: \_\_\_\_\_\_Dexter Payne\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Announcements: No announcements
2. New Business: No new business
3. Adjournment

Made by: \_\_Mike Jackson\_\_\_\_\_\_\_\_ Second by: \_\_\_\_Dale Wiggins\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson | X |  |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

Adjournment. Time: 5:31pm