**Muskogee County Public Transit Authority**

**4401 E. Hayes Street**

**Muskogee, Oklahoma 74403**

*November 15, 2017*

1. Call meeting to order. Time: 4:05pm
2. Roll Call Present Absent

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson |  | X |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. CONSENT AGENDA

All of the following items which concern reports and items of a routine nature normally approved at a board meeting will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of:

1. Minutes from 10/18/2017
2. Ridership Report and Trip Stats

Motion: Motion made to accept the October 18th minutes and Ridership Report and Trip Stats with the corrections made to the miles.

Made by: \_\_Bob Burgess\_\_\_\_\_\_\_\_ Second by: \_\_\_\_Dexter Payne\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson |  | X |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Consider approval of disposal of specific items/property, or take other necessary action. (Darla Bennett)

Motion: Motion was made to allow Darla Bennett take action to dispose specific items and
property.

Made by: \_\_\_Dexter Payne\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_\_\_\_Bob Burgess\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson |  | X |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Receive Director’s Report. (Darla Bennett)
2. Administer Oath of Office for Board Members without an oath on file, or take other necessary action. (Darla Bennett)

Action: Tobi Ledbetter and Dale Wiggins took the Oath of Office and completed all of the paperwork needed to update the files.

1. Consider approval of contractual agreement to sell surplus vehicles on Purple Wave, or take other necessary action. (Darla Bennett)

Motion: Motion was made to accept the contract

Made by: \_\_\_\_Dexter Payne\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_\_\_\_\_Bob Burgess\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson |  | X |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Proposed Executive Session – Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307 (B)
	1. Consider approval of contract with Executive Director, Darla Bennett, and if necessary, take appropriate action in open session.

Motion: Motion was made to go into Executive Session

Time: 4:40pm

Made by: \_\_\_\_Bob Burgess\_\_\_\_\_\_\_\_\_\_\_\_\_ Second by: \_\_\_\_\_Dexter Payne\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson |  | X |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

1. Trustor declares end of Executive Session. Time: 4:47pm
2. Statement of Executive Session. The Board accepts Darla Bennet’s contract with the changes.
3. Announcements: No announcements
4. New Business: No new business
5. Adjournment

Made by: \_\_Bob Burgess\_\_\_\_\_\_\_\_ Second by: \_\_\_\_Dexter Payne\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Dale Wiggins | X |  |
| Mike Jackson |  | X |
| Tobi Ledbetter | X |  |
| Dexter Payne | X |  |
| Bob Burgess | X |  |

Adjournment. Time: 4:55pm