Muskogee County Public Transit Authority

4401 E. Hayes Street

Muskogee, Oklahoma 74403

Meeting

July 19, 2017 – 4:00 p.m.

1. Call Meeting to Order

***Time: 4:00 P.M.***

1. Roll Call Present Absent

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin |  | X |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne |  | X |
| Bob Burgess | X |  |

1. Introduction of guests in attendance
2. Approval of Minutes – Motion to approve minutes with correction(s).

Motion made by: ***BOB BURGESS*** Second by: ***TOBI LEDBETTER***

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin | ABSENT |  |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | ABSENT |  |
| Bob Burgess | X |  |

MOTION CARRIED.

Approval of Agreed Upon Procedures Report (Clothier & Co., CPA’s)

Motion made by: ***MIKE JACKSON*** Second by: ***TOBI LEDBETTER***

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin | ABSENT |  |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | ABSENT |  |
| Bob Burgess | X |  |

MOTION CARRIED.

Director’s Report & Trip Stats

Approval of Financial Report

Motion made by: ***DARLA BENNETT*** Second by: ***BOB BURGESS***

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin | ABSENT |  |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | ABSENT |  |
| Bob Burgess | X |  |

MOTION CARRIED.

1. Approval of Funding Request from Muskogee county Commissioners

Motion made by: ***MIKE JACKSON*** Second by: ***BOB BURGESS***

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin | ABSENT |  |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | ABSENT |  |
| Bob Burgess | X |  |

MOTION CARRIED.

1. Approval of amendments to ADA Policy

Motion made by: ***MIKE JACKSON*** Second by: ***DARLA BENNETT***

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin | ABSENT |  |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | ABSENT |  |
| Bob Burgess | X |  |

MOTION CARRIED.

1. Approval of ACCO-SIG Insurance Renewal

Motion made by: ***MIKE JACKSON*** Second by: ***BOB BURGESS***

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin | ABSENT |  |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | ABSENT |  |
| Bob Burgess | X |  |

MOTION CARRIED.

1. Director Search Update – Committee formed to make recommendations to board: Dale Wiggins, Mike Jackson, Bob Burgess
2. Marketing Committee Report – Meetings will resume after new Director is hired.
3. Announcements –
4. New Business – Discussed using Trolleys for Saturday Farmers Market Route, selling Trolley, and auctioning vehicles on Purple Wave.
5. Adjournment

Motion made by: ***DARLA BENNETT*** Second by: ***BOB BURGESS***

|  |  |  |
| --- | --- | --- |
| Mike Jackson | X |  |
| Lisa Benjamin | ABSENT |  |
| Dale Wiggins | X |  |
| Tobi Ledbetter | X |  |
| Darla Bennett | X |  |
| Dexter Payne | ABSENT |  |
| Bob Burgess | X |  |

MOTION CARRIED.

MEETING ADJOURNED AT 5:17 P.M.